

Orientation Worksheet for International Students

New degree, diploma or certificate program students transferring to MCTC from another accredited college or university with **16 or more prior college credits and an overall grade point average (GPA) of 2.0 or higher** are eligible to complete the following worksheet to meet the orientation requirement in order to register. If you do not meet the guidelines listed above, you must attend an Orientation Session on campus.

If eligible, please complete and drop off or mail this form to the:

International Admissions Advisor

1501 Hennepin Avenue

Suite T. 2200

Minneapolis, MN 55403

Once the worksheet is **signed** and **submitted**, you can register for classes online at <http://www.minneapolis.edu/register>

Please print information

Name _____ Student ID# _____

Address _____ City _____

State _____ Zip Code _____ Phone _____ Email _____

Signature: _____ Date: _____

The program/major I plan to study is _____

I intend to start classes (check item): Fall _____ Spring _____ Summer _____

(The MCTC catalog contains liberal arts and career/technical program requirements at <http://www.minneapolis.edu/catalog>)

Please go to www.minneapolis.edu to answer the following questions:

1. What additional fees do I pay with tuition (<http://www.minneapolis.edu/Paying-for-college>)?

The tuition deadline for my upcoming term is (<http://www.minneapolis.edu/Admissions/Admissions-Calendar>):

_____.

2. The last day I can add/drop full term classes for my upcoming term without possible consequences to my academic standing is (<http://www.minneapolis.edu/Admissions/Admissions-Calendar>):

_____.

Please follow these directions to learn how to access MCTC’s College Policies and answer the questions below:

1. Go to MCTC’s website: www.minneapolis.edu
2. Click on “About Us” (located on the left hand side, top of the web page)
3. Click on the “Policies” link (located on the left hand side of the webpage)
4. Under Student Affairs, find information about the policies below.

Satisfactory Academic Progress Policy 4.13

The policy called “Satisfactory Academic Progress” requires that I maintain a cumulative Grade Point Average (GPA) of _____ and a cumulative minimum course Completion Rate of _____. “Cumulative” refers to total credits for all periods of enrollment at the College.

Last Date of Attendance Policy 4.16

Read Part 3: Responsibility. What responsibilities do you have related to class attendance?

Student Email Policy 4.18

Student Code of Conduct Policy 4.04

Nondiscrimination Policy 2.01 (<http://www.minneapolis/nondiscrimination>)?

What kinds of complaints are addressed under Nondiscrimination Policy 2.01?

Provide two ways that Policy 2.01 defines “sexual harassment”:
