DIRECTIONS: In order to be eligible to apply for admission to the spring Sleep Technology (Polysomnography) (PSOM) program, all minimum program admission requirements must be met. If you have met ALL of the requirements listed, please complete all sections on this application form and submit it to the Admissions Office in the Welcome Center, T.2500, or scan and email to admissions.office@minneapolis.edu by Nov. 22, 2019.

CRIMINAL BACKGROUND STUDY AND FINGERPRINTING: If admitted to the Sleep Technology (Polysomnography) program, you will be required to submit a background study authorization from the Department of Human Services.

• Students must have a clear criminal background study and fingerprints with no set-asides or disqualified convictions before starting the Sleep Technology (Polysomnography) program and each academic year that they are students in the Sleep Technology (Polysomnography) program.

• The College cannot guarantee placement in internships for students who do not have a clear criminal background study and fingerprints. For more information about the background study process and disqualifying crimes, contact the Minnesota Department of Human Services at 651-296-3802 or visit www.mn.gov/dhs/general-public/background-studies.

TRANSCRIPT SUBMISSION—Applicants who have attended another college or university outside Minnesota State must provide a separate official transcript. For a list of Minnesota State institutions, visit www.mnscu.edu. It is highly recommended that students verify course equivalencies through Transferology at www.transferology.com before applying for the Sleep Technology (Polysomnography) program or refer to their Degree Audit Report in eServices.

Official transcripts must be provided in one of the following ways by Nov. 22, 2019:

• Electronically: Request electronic transmission of official transcripts be sent to Minneapolis College at records.office@minneapolis.edu

• U.S. Mail: Request official transcripts in a sealed envelope from all colleges and universities attended (except Minneapolis College or Minnesota State institutions) be mailed to:

  Minneapolis Community and Technical College
  Registration and Records Office T.2200
  1501 Hennepin Avenue
  Minneapolis, MN 55403

Have you attended Minneapolis College, Minneapolis Technical College, or MCTC before?

☐ YES  Star ID or Student ID number ____________________________

☐ NO

PERSONAL DATA

Please print clearly. Please answer all the questions on this application to avoid delay in the Sleep Technology (Polysomnography) application review. Items in this section will be used for identification, admission, advising, course placement, and institutional research. Your application status will be sent via email by the end of December, 2019.

Name (Last, First, Middle) ___________________________________________ Any Previous Names ____________________________

Social Security Number ____________________________ Date of Birth MM/DD/YYYY

Providing your social security number is voluntary. If you do not provide this number, your application will still be processed. Without this information, however, there may be a delay in your ability to receive financial aid.

Email address (PLEASE MAKE SURE THIS IS ALSO CURRENT IN YOUR E SERVICES ACCOUNT) ____________________________ Phone Number ____________________________
Admission Requirements
Applicants to the Sleep Technology (Polysomnography) program must meet the following admission requirements. A student’s academic record and placement test results must meet the program’s requirements in order to enroll. Refer to the online college catalog, or contact the Admissions office, regarding specific career/technical program requirements.

Please read and place your INITIALS next to each completed requirement you have met.
It is your responsibility to understand each of these requirements.

- Completed the general application for admission to Minneapolis College and paid the $20 application fee.*
- Initial
  *If you are already a Minneapolis College student, you have met this requirement.

- Completed one of the Reading/Writing requirement options:
  - Initial
    - Accuplacer test, achieve a score of 78 or higher in Reading Comprehension by Nov. 22, 2019. Submit your test scores if you DID NOT test at Minneapolis College or another Minnesota State college. OR
    - Test exemption, based on college/university degree earned with a GPA of 2.0 or better, or 15+ reading-intensive college level semester credits, or completion of ENGL 1110 or an exact transfer equivalent with a letter grade(s) of “C” or better (grade of “P” (pass) is not acceptable). OR
    - ACT score, Reading 21 or higher and English 18 or higher within the last 5 years.

- Completed one of the Math requirement options:
  - Initial
    - Accuplacer test, achieve a score of 39 or higher dated between Nov. 2017 and Nov. 2019 in Arithmetic test. OR
    - Transfer in a Math exact equivalent of Minneapolis College MATH 0060 or MATH 0070 with a letter grade of straight “C” or better. OR
    - ACT score of 22 or higher within the last 5 years.

- Completed all of the required first semester courses with a minimum grade of 2.0 (C) or higher.
  - Initial
  - FIRST SEMESTER
    - PSOM 1000 Intro to Sleep and Rest (fall term) OR HLTH 1000 Intro to Sleep and Rest (fall term) 3 credits
    - BIOL 1127 and BIOL 1128 Human Biology and Lab OR BIOL 2224 Anatomy with Lab 4 credits
    - ENGL 1110 College Composition OR ENGA 1110 English Composition 3 credits
    - PSYC 1110 General Psychology 4 credits
    - BIOL 1190 Biomedical Terminology (2 cr.) OR HCCC 1100 Medical Terminology (1 cr.) 1-2 credits
    - Subtotal 15-16 credits

- Submitted official transcripts from all schools previously attended (except Minneapolis College and other Minnesota State Colleges).

Signature (required by all applicants)
All of the information included is true and complete to the best of my knowledge. I understand that misrepresentation of application information is sufficient grounds for canceling program admission. I have read and understand the Sleep Technology (Polysomnography) program information, admission requirements, and the application procedures as outlined. If the number of eligible applicants exceeds the number of spaces available in the Sleep Technology (Polysomnography) program, awarding of the spaces will be filled by random selection based on received date of program application.

Applicant’s Signature
Date

Privacy Notice
Minneapolis College is asking you to provide information which includes private and/or confidential information under state and federal law. Minneapolis College is asking for this information in order to process your application. You are not legally required to provide the information Minneapolis College is requesting; however, Minneapolis College may not be able to efficiently process your application if you do not provide sufficient information. With some exceptions, unless you consent to further release of private information, access to this information will be limited to school officials, including faculty who have legitimate educational interests in the information. Under certain circumstances, federal and state laws authorize release of private information without your consent:

- to other schools in which you seek or intend to enroll, or are enrolled, if you are first notified of the release;
- to federal, state or local officials for purposes of program compliance, audit or evaluation;
- as appropriate in connection with your application for, or receipt of, financial aid;
- to your parents, if your parents claim you as a dependent student for tax purposes;
- if the information is sought with a subpoena, court order, or otherwise permitted by other state or federal law, and
- to an institution engaged in educational research or an accrediting agency.

Minnesota State colleges abide by the provisions of Title IX, federal legislation forbidding discrimination on the basis of sex and by all other federal and state laws regarding equal opportunity.

This document can be made available in alternative formats, such as large print or cassette tape, upon request.

Minnesota Community and Technical College will not discriminate against any person because of race, color, creed, religion, national origin, sex, disability, age, marital status, sexual orientation, or status with regard to public assistance or membership in a local commission. Minneapolis College prohibits sexual harassment and sexual violence.