



College Policy 7.04

Safety Committee

Part 1. Purpose

The president will establish and appoint a Safety Committee to develop and monitor safety policies, procedures and practices necessary to promote and maintain a safe and healthy environment for students, employees and visitors.

Part 2. Membership and Terms

The committee will consist of members who generally represent a cross-section of college departments with particular emphasis on units with increased risk of safety hazards or individuals with particular expertise in various safety matters. Appointments will be made in accordance with relevant provisions of collective bargaining agreements.

Appointees will generally serve two year terms congruent with the biennial budget periods and may serve successive terms.

Part 3. Committee Chair

The president will appoint the chair for each two-year term. The chair will establish the agenda and conduct meetings in accordance with MCTC policy and the advice of the committee.

Part 4. Safety Officer

The Vice President of Finance and Operations will appoint a college Safety Officer. The Safety Officer will be the central repository for information regarding laws, regulations, policies and procedures involving workplace health and safety; will coordinate the maintenance of required training and inspection records; and will recommend policies, procedures, and training to promote and monitor practices that insure a safe and healthy campus environment.

Part 5. Committee Responsibility

The Safety Committee will:

- Develop policies and procedures that promote a safe and health campus environment.
- Develop methods for monitoring health and safety policies and procedures in place throughout the college.
- Develop methods for monitoring the systems used in documenting safety and health practices.
- Develop methods for evaluating the effectiveness of college health and safety practices and programs.

Date of Adoption: 7/1/1999

Date of Implementation (if different from from adoption date):

Date of Last Review: 7/1/1999

Date and Subject of Revisions: