

College Policy 4.15

Student Life Budget Committee

Part 1. Definitions

Student Life Budget Committee: A standing committee of the College that is responsible for developing and submitting to President of the College a recommended annual Student Life Budget. The MCTC Student Life Budget Committee fulfills MnSCU Student Affairs Policy 2.8 Student Life, and operates under the fiscal program requirements of option C.

Part 2. Purpose

Annually, with an expected date of May 1, this committee recommends to the Student Senate the amount of the Student Life and Health Services fees, the allocation of revenues, policies and procedures for oversight of the Student Life budget, and expenditures consistent with MnSCU and MCTC policies and procedures. The Senate then submits to the College President an annual budget recommendation for the expenditure of student life fees that have been allocated by the President for this purpose and the committee ensures that a diverse program of student life/activities programming, which supplements the regular curricular offerings, and which contributes to the educational, cultural, and physical well being of students, is provided.

Part 3. Responsibility

This committee is responsible for ensuring a division of student life funding that provides for a comprehensive student life program and supports opportunities for student involvement that contribute to the educational, cultural, and physical well-being of students in the following four component categories: 1) College Center programming, 2) Activities, 3) Academically related clubs and organizations, and 4) Programming for Diverse Needs. The committee is responsible for establishing a budget development timeline and involves the College's constituencies in determining and evaluating the Student Life Program. The committee may recommend to the president participation standards for initial or continuing funding of programs offered through Student Life.

By the deadline established by the Vice President of Finance and Operations, each year, the Student Life Budget Committee shall develop a recommendation for the Student Life fee to be charged with the next fall term. Under Board Policy, the president's decision in respect to the level of the Student Life fee shall be final.

Part 4. Student Life Budget Committee Membership

The membership positions of the Student Life Budget Committee include:

- eight (8) students appointed by the MCTC Campus Student Association
- any non-student voting members (not more than one-third of all voting members) would be appointed by the College President

The Vice President for Academic and Student Affairs or designee will serve as a non-voting member of the committee and will co-chair with a student member selected by the committee. The Director of Student Life will serve as an ex-officio, non-voting member.

No voting member may serve more than three consecutive years on the committee unless there are no other representatives from that constituency of the College community interested in serving on the Student Life Budget Committee.

As the responsible fiscal manager of the College, after consultation with the committee, the President may accept, reject or modify the recommended Student Life Budget that is developed by the committee.

Prior to establishing the Student Life Program funding for the year, a budget(s) will be established to support the Student Senate/Government.

The implementation of the Student Life Program is the responsibility of the Vice President for Academic and Student Affairs or designee. Prior to the end of the fiscal year, the Vice President or designee may re-allocate un-spent Student Life funds for other Student Life purposes and will report this to the Student Life Budget Committee.

Date of Adoption: 7/1/1999

Date of Implementation (if different from from adoption date):

Date of Last Review: 6/23/2009

Date and Subject of Revisions: