



College Policy 3.12

Academic Property Rights

Part 1. Definitions

Subpart A. Academic Property

"Academic property" means any work of authorship, invention, discovery or other original creation that is the result of a student fulfilling requirements for a course in which the student is registered. Academic property includes, but is not limited to:

1. term papers and essays;
2. projects;
3. works of art, including, but not limited to, films, videos, digital images, and sound productions; and
4. encoded works.

Academic property does not include tests or exams.

Subpart B. Student

"Student" means an individual who is enrolled in a class or program at MCTC.

Part 2. Property Rights

Subpart A. Returning Academic Property

Upon request of the student and when no longer needed by the instructor for evaluation of the student, the instructor must return any academic property to the student.

Subpart B. Retaining Academic Property

Academic property may be retained by the college with written permission from the student.

Subpart C. Improper Disclosure

In compliance with MCTC Policy 4.11, the college ensures that a student's academic property in a classroom will be safeguarded against improper disclosure. Instructors will neither read from nor distribute a student's academic property without permission from the student.

Date of Adoption: 7/1/1999

Date of Implementation (if different from adoption date):

Date of Last Review: 3/31/2005

Date and Subject of Revisions: