Associate in Science Degree
Nursing

Nursing Program
Information and Application Package

Fall 2019/Spring 2020
Spring 2020 Advanced Standing (LPN only)
MINNEAPOLIS COLLEGE MISSION, VISION, AND VALUES

Minneapolis Community and Technical College provides access to the transformative power of education in a diverse and dynamic downtown environment.

We see a college that provides access to excellence and pathways to opportunity.

**Student-centered:** anchor all decisions, programs and services around student needs

**Inclusion:** create a climate that empowers, supports and invites participation in the college and the community

**Community:** build an interdependent community allied with our external partners

**Excellence:** work daily to create an outstanding environment for learning and success

**Integrity:** be guided by honesty, fairness, and compassion in all our dealings

NURSING PROGRAM MISSION

The Associate Degree in Professional Nursing Program (NPRO) provides educational opportunities for diverse learners to acquire the necessary knowledge, skills, values and competencies for safe nursing practice. The program is designed to provide excellent nursing education to improve the health and wellness of our multicultural community. The program offers a collegiate nursing curriculum that promotes continuance of education at a 4-year institution and lifelong learning. Graduates will receive the Associate of Science Degree in Nursing and are eligible to sit for the National Council Licensure Examination for Registered Nurses (NCLEX-RN).

MINNEAPOLIS COLLEGE AND AUGSBURG UNIVERSITY PARTNERSHIP

A partnership between Minneapolis College and Augsburg University gives nursing students the opportunity to complete a Bachelor of Science in Nursing (BSN) in only three years. The degree completion allows the student to complete an Associate of Science (AS) in Nursing Degree in four consecutive semesters at Minneapolis College. Four terms are then completed at Augsburg University leading to a Bachelor of Science in Nursing (BSN) in three years. This partnership allows for shared commitment in advancing nursing education in diverse student populations. During their study at Augsburg, students will experience first-hand community health nursing in diverse settings such as Augsburg Central Health Commons in downtown Minneapolis and at the Augsburg Health Commons in the Cedar-Riverside neighborhood.

CRITERIA FOR APPLICATION TO THE MINNEAPOLIS COLLEGE AND AUGSBURG UNIVERSITY NURSING PARTNERSHIP

1- APPLY FOR GENERAL ADMISSION TO MINNEAPOLIS COLLEGE.
   a. A current general application must be on file. Students who have not previously attended Minneapolis College as a credit based student, should apply online at www.minneapolis.edu/applynow and pay the $20 application fee.
   b. If you applied two or more years ago, verify that your student file is up-to-date with Student Services in the Minneapolis College Technical Building, Room 2200 (T.2200).

2- OFFICIAL TRANSCRIPT SUBMISSION.
   a. Applicants who have attended another college or university outside the Minnesota State Colleges and Universities (formerly called MnSCU, now Minnesota State) System must provide a separate official transcript. For a list of Minnesota State (previously MnSCU) system institutions, visit www.minnstate.edu.
b. Official transcripts must be provided in one of two ways at least **one month** before the application due date.
   i. Electronically: Request electronic transmission of official transcripts be sent to Minneapolis College Records.Office@minneapolis.edu.
   ii. U.S. Mail: Request official transcripts in a sealed envelope from all colleges and universities you have attended (except Minnesota State Schools) be mailed to: Minneapolis College Registrar’s Office T.2200, 1501 Hennepin Avenue, Minneapolis, MN 55403

c. Official college and university transcripts are processed in the order received, and are evaluated 4-6 weeks after you have submitted a general application and have paid the application fee.

d. It is highly recommended that students verify course equivalencies through [www.transferology.com](http://www.transferology.com) before applying for nursing, or refer to your Degree Audit Report in your student eService account.

e. Academic Advisors are not responsible for verifying transfer of credit. Official transcripts must be evaluated and verified by the Minneapolis College Registrar Office.

3 - ACHIEVE 70% OR HIGHER ON THE MOST CURRENT ASSESSMENT TECHNOLOGIES INSTITUTE (ATI) STANDARDIZED TEST OF ESSENTIAL ACADEMIC SKILLS (ATI TEAS).

   a. The ATI TEAS exam must be taken within **one year of nursing application deadline** with an achieved score of **70% or higher**. Any application received with a score of less than 70% is ineligible for application, and will not be reviewed.
      i. ATI TEAS one (1) year of application deadline:
         1. For February 1 deadline: January 1, 2018 through January 31, 2019.
         2. For June 1 deadline: May 1, 2018 through May 31, 2019.
      ii. For a list of dates, times, locations, and more information, visit [http://www.atitesting.com/teas/teas-exam](http://www.atitesting.com/teas/teas-exam)

   b. If your exam was taken at a location other than Minneapolis College, you must submit your ATI TEAS transcript (score report) through ATI to Minneapolis Community and Technical College. To **order your TEAS Transcript**, visit [www.atitesting.com/ati_store](http://www.atitesting.com/ati_store).

4 - MEET READING REQUIREMENT.

   - **ACCUPLACER TEST**, achieve a score of **78 or higher** in Reading Comprehension, OR
   - **ACCUPLACER EXEMPTION**, applicant has earned a four (4) year college/university degree with a GPA of 2.5 or better, **or** completed ENGL 1110 or higher at Minneapolis College or an exact transfer equivalent with a letter grade of “B” or better (grade of “P” (pass) is not acceptable).

5 - MEET MATH REQUIREMENT.

   - **ACCUPLACER TEST**, achieve a score of **76 or higher** in Elementary Algebra within two years of application deadline, **OR**
   - **ACCUPLACER EXEMPTION**, applicant has completed MATH 0070 (Introductory Algebra) or higher at Minneapolis College or an exact transfer equivalent, with a letter grade of “C” or better (grade of “P” (pass) is not acceptable).
6- MEET SCIENCE REQUIREMENT.**
Must have completed Minneapolis College science course, BIOL 2224 (Anatomy with lab), or exact transfer equivalent within three (3) years of application deadline with letter grade of “B” or better (grades of “P” (pass) is not acceptable).

- **BIOI 2224** (Anatomy with lab)
  - **Note:** Anatomy & Physiology (A&P) course sequence: If you are taking A&P one (I) and A&P two (II), BOTH sciences must be successfully completed at an accredited college/university to determine transferability.
  - **Note:** Completion of A&P one (I) is NOT an exact transfer equivalent without completion of A&P two (II) at the same school.
  - **Note:** If an A&P course is “In Progress” during nursing application review, the course will not be considered.

7- CLEAR CRIMINAL BACKGROUND CHECK.
If admitted to the nursing program, you will be required to submit a background study authorization from the Department of Human Services. This submission will be completed during your assigned nursing orientation.

a. Students must have a clear criminal background check with no set-asides or disqualified convictions before starting the nursing program, and must maintain clearance throughout the nursing program.

b. For more information about the background study process and disqualified crimes, visit [http://mn.gov/dhs/general-public/background-studies/index.jsp](http://mn.gov/dhs/general-public/background-studies/index.jsp)

8- ADVANCED STANDING (LPN) PRACTICAL NURSING LICENSE ADDITIONAL REQUIREMENT.
Advanced standing (current LPN) applicants are admitted during SPRING term only, and to apply must provide:

a. Current and unencumbered (no restrictions) practical nursing license (LPN), and include a copy of licensure with expiration date (this will be a printout from the Minnesota Board of Nursing website).

b. Successful completion of BIOL 2224 (Anatomy with lab) or exact transfer equivalent within three (3) years of application deadline with letter grade of “B” or better (grade of “P” (pass) is not acceptable).

c. Transcript verifying graduation from an approved practical nursing program offered by an accredited post-secondary institution.
   i. Transcript must indicate grades of straight “C” or higher in all practical nursing courses.

**TIMELINE FOR APPLICATION AND NOTIFICATION OF ADMISSION STATUS**
Applications and all required supporting documents must be submitted prior to any application deadline. Applications, transcripts, and TEAS exam results must be submitted in one packet by the close of business on the deadline date.

Nursing Admissions does not accept faxed nursing applications or documentation. **Send your completed nursing application packet to:** Nursing Admissions T. 2200, Minneapolis Community & Technical College, 1501 Hennepin Avenue, Minneapolis, MN 55403. You may drop off the complete nursing application packet in person during business hours in Admissions & Advising Office in T. 2200.
1. Application deadlines:
   a. **Fall semester start: application deadline is February 1.** Mailed applications must be postmarked on or before February 1. No exceptions will be made for deadlines that occur on a weekend or holiday. Applicants will be notified via e-mail of admission status in March.
   b. **Spring semester start: application deadline is June 1.** Mailed applications must be postmarked on or before June 1. No exceptions will be made for deadlines that occur on a weekend or holiday. Applicants will be notified via e-mail of admission status in July.
   c. **Spring semester start- Advanced Standing (LPN) Only: application is June 1.** Mailed applications must be postmarked on or before June 1. No exceptions will be made for deadlines that occur on a weekend or holiday. Applicants will be notified of admission status via e-mail in July.

2. Application is valid for one admission cycle.
   a. If an applicant is denied admission and/or declines offer of admission, a new application must be submitted and all requirements met for the next desired admission cycle.
   b. If applicant declines offer of admission, there is no deferment of admission to the next admission cycle.

**APPLICATION REVIEW PROCESS**

All minimum admission requirements MUST be met; then applicants are reviewed utilizing the following criteria:

1. ATI TEAS overall score.
   a. Number of attempts for ATI TEAS to achieve 70% or better.

2. SCIENCE requirement grade for BIOL 2224 (Anatomy with lab).
   a. Number of attempts for BIOL 2224 (Anatomy with lab) to achieve “B” or higher.

3. Current nursing assistant and/or have completed Nursing Assistant/Home Health Aide (NAHA 1819).

4. Completion of pre-nursing program coursework at Minneapolis College.

5. Previous acceptance into Minneapolis College’s nursing program.
   a. Previous acceptance, with decline of acceptance, to Minneapolis College’s nursing program.
   b. Previous acceptance to Minneapolis College’s nursing program, and dropping nursing course during add/drop period.
   c. Previous enrollment in Minneapolis College’s nursing program resulting in withdrawal, exit, and/or failing grade.

**PROCESS FOR DUAL ADMISSION**

1. Students who receive confirmation of acceptance to the program will be required to return the following prior to a deadline specified in the acceptance letter:
   a. **Acceptance Form** acknowledging acceptance of a seat in the NPRO program.
   b. **$100 Deposit** to hold seat in the program for the specified admission cycle.

2. When admitted to the NPRO Program at Minneapolis College, students are dually admitted to Augsburg University, and are provisionally admitted to Augsburg’s Bachelor of Science in Nursing (BSN) Completion Program.
   a. Continuing at Augsburg University after completion of four semesters at Minneapolis College, students must meet the academic performance criteria of both institutions, in order to continue to the baccalaureate degree.

3. The baccalaureate degree completion allows the student to:
a. Earn an Associate of Science degree in nursing after successful completion of the four semesters of the NPRO program at Minneapolis College
b. Be eligible to apply and take the National Council Licensure Exam (NCLEX-RN) to become a registered nurse (RN).
c. Continue in the Augsburg BSN-completion program if criteria is met, including, but not limited to, a 2.5 grade-point average (GPA) during the Minneapolis College Nursing Program.

MINNEAPOLIS COLLEGE NPRO AS CURRICULUM

Pre-nursing Semester

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1110</td>
<td>College English 1</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 2224</td>
<td>Anatomy</td>
<td>4</td>
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Semester One

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<tr>
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<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>NPRO 1000OR NPRO 1010</td>
<td>Introduction to Health ConceptsNursing Transitions (for LPNs 5 cr + 3 cr)</td>
<td>8</td>
</tr>
<tr>
<td>BIOL 2225</td>
<td>Physiology</td>
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Semester Two

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<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>NPRO 1100</td>
<td>Wellness-Illness Concepts Across the Lifespan</td>
<td>7</td>
</tr>
<tr>
<td>NPRO 1150</td>
<td>Concepts of Health Assessment</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 2240</td>
<td>Lifespan Development</td>
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Semester Three

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<th>Course #</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>NPRO 2000</td>
<td>Complex Health Concepts</td>
<td>8</td>
</tr>
<tr>
<td>BIOL 2235</td>
<td>Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>BIOL 2226</td>
<td>Pathophysiology</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Elective 1</td>
<td>3</td>
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</table>

Semester Four

<table>
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<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>NPRO 2100</td>
<td>Synthesis of Health Concepts</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>Elective 2</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Elective 3</td>
<td>3</td>
</tr>
</tbody>
</table>

**All NPRO courses are consecutive, and must be taken in the designated semester.

**Required General Education courses may be taken earlier, but not later, than the identified semester/term.

**AS in Nursing is 64 credits: 34 NPRO course credits plus 30 general education credits.

**This curriculum plan is SUBJECT TO CHANGE, and enrolled students would be notified of change(s).
Minneapolis College Nursing Program Application

Completion of this application provides the information necessary to be considered for full admission to the Minneapolis Community and Technical College Nursing Program. This Nursing Application is not a substitute for the Minneapolis College General Application Form. For questions about the Minneapolis College Nursing Program Application, please contact your Minneapolis College advisor.

Application deadline is February 1 for consideration for admission to fall cohort of that year and June 1 for consideration for admission to the spring cohort of the following year.

- All requirements for application must be completed and submitted by the application deadline.
- Incomplete applications will not be reviewed.

I am applying for program admission to begin the following semester (indicate only ONE):

☐ Fall 2019  
☐ Spring 2020  
☐ Spring 2020 Advanced Standing (LPN Only)

Fall is February 1, 2019 deadline and Spring is June 1, 2019 deadline to apply.

Last name: ___________________________  First name: ___________________________  MI: ______

Previous name used: _________________________________________________________________

Minneapolis College Student ID # or StarID (Required): _______________________________

Street Address: _______________________________________________________________ Apartment #: ___

City: __________________________ State: ______________ Zip: ___________

E-mail (Minneapolis College e-mail address or other preferred):

__________________________________________________________________________________

Home Phone #: _______________________  Cell Phone #: ________________________________

LPN APPLICANTS ONLY

Minnesota license number and expiration date

License Number: __________________________

Expiration: __________________________

Educational Institution: _______________________________________________________________
NURSING ASSISTANT COMPLETION (IF APPLICABLE)
I have completed a 5 credit Nursing Assistant/Home Health Aide Certificate (NAHA 1819) and/or I am a certified Nursing Assistant (CNA)
Certificate Number: ____________________

PREVIOUS MINNEAPOLIS COLLEGE NURSING PROGRAM INTERACTION
I have previously been accepted, and declined acceptance to Minneapolis College’s nursing program, OR I have previously been accepted into Minneapolis College’s nursing program, began, and dropped the nursing course during the college’s add/drop period, OR I have previously enrolled in Minneapolis College’s nursing program resulting in withdrawal, exit, and/or failing grade.
☐ NO
☐ YES
If YES:
☐ I have previously been accepted, and declined acceptance to Minneapolis College’s nursing program.
☐ I have previously been accepted into Minneapolis College’s nursing program, began, and dropped the nursing course during the college’s add/drop period.
☐ I have previously enrolled in Minneapolis College’s nursing program resulting in withdrawal, exit, and/or failing grade.

READING REQUIREMENT (ANSWER ONE APPLICABLE BOX)
ACCUPLACER Reading Comprehension test score (Must be 78 or higher).
Score: ____________________
Date of test: ____________________
Earned a college/university degree with a minimum GPA of 2.5.
College/University: ____________________
Degree earned: ____________________
GPA: ____________________
Completed ENGL 1110 at Minneapolis College or an exact transfer equivalent with a letter grade of “B” or better.
Minneapolis College ENGL 1110 Grade: ____________________
Exact transfer equivalent-course name: ____________________
Equivalent from which school: ____________________
Grade: ____________________

MATH REQUIREMENT (ANSWER ONE APPLICABLE BOX)
ACCUPLACER Elementary Algebra test score (Must be 76 or higher and taken within two years of application).
Score: ____________________
Date of test: ____________________
Completed MATH 0070 at Minneapolis College, or higher level math at Minneapolis College, or an exact transfer equivalent, with a letter grade of “C” or better.
Minneapolis College MATH 0070 Grade: ____________________
Minneapolis College higher level math course and grade: ____________________
Exact transfer equivalent-course name: ____________________
Equivalent from which school: ____________________
Grade: ____________________
SCIENCE REQUIREMENT

Completed BIOL 2224 (Anatomy with lab) at Minneapolis College, or exact transfer equivalent within 3 years with a grade of “B” or better.

- Minneapolis College BIOL 2224 Grade:
- Exact transfer equivalent-course name:
- Equivalent from which school:
- Grade:

ASSESSMENT TECHNOLOGIES INSTITUTE (ATI) : STANDARDIZED TEST OF ESSENTIAL ACADEMIC SKILLS (ATI TEAS) REQUIREMENT

The ATI TEAS exam must be taken within one year of nursing application deadline with an achieved score of 70% or higher. *(Official transcript must be sent to Minneapolis College if you took TEAS at a different school).*

- Date exam taken:
- Test location:
- Overall score %:

APPLICATION FOR GENERAL ADMISSION TO MINNEAPOLIS COLLEGE REQUIREMENT

I have completed the general admission application to Minneapolis College and paid the $20 application fee.

☐ YES

OFFICIAL TRANSCRIPT SUBMISSION (LIST ALL INSTITUTIONS AND LAST TERM ATTENDED IF APPLICABLE)

Applicants who have attended a college or university outside the Minnesota State Colleges and Universities (formerly called MnSCU, now Minnesota State) System must provide a separate official transcript. Official transcripts must be provided in one of two ways at least one month before application due date. Electronically: Records.Office@minneapolis.edu

U.S. Mail: Minneapolis College Registrar’s Office T.2200, 1501 Hennepin Avenue, Minneapolis, MN 55403

Below list ALL institutions attended and last term attended:

<table>
<thead>
<tr>
<th>Institution Name</th>
<th>Last term attended</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
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<tr>
<td>2.</td>
<td></td>
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<tr>
<td>3.</td>
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<td>4.</td>
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</tbody>
</table>

ALL APPLICANTS: COMPLETE THE FOLLOWING BOXES

<table>
<thead>
<tr>
<th>Read the following statements</th>
<th>Initial here</th>
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</thead>
<tbody>
<tr>
<td>I understand that it is my responsibility to MAINTAIN CURRENT CONTACT INFORMATION on file with Student Services T.2200. Failure to do so may result in delay or failed delivery of pertinent information relevant to my nursing program application.</td>
<td>Initial Here:</td>
</tr>
<tr>
<td>I understand that if I have a Financial Hold or Academic Suspension or Disciplinary Suspension at any college/university, I must resolve this matter before applying for admission to the nursing program.</td>
<td>Initial Here:</td>
</tr>
<tr>
<td>I understand that if admitted I must submit a background study authorization and must have a CLEAR CRIMINAL BACKGROUND CHECK to be allowed to participate in the nursing program.</td>
<td>Initial Here:</td>
</tr>
<tr>
<td>I understand that if I am accepted into the program, I must complete and return the Acceptance Form and the $100 Deposit by the deadline as specified in the acceptance letter, or I will forfeit my admission.</td>
<td>Initial Here:</td>
</tr>
</tbody>
</table>
I hereby certify that the information provided on this application form and in all other admission application materials is complete, accurate, and true to the best of my knowledge. I understand that misrepresentation of applicant information is sufficient grounds for denying or canceling admission. I have read and understand the nursing program information, admission requirements, and the application procedures as outlined.

I understand that the nursing program is a selective admission program and that admission is highly competitive. I understand that even if I meet the minimum admission requirements to the program this only guarantees that I will be considered for admission to the program. I also understand that there may be more qualified applicants than available space in the program. I understand that even if I meet or exceed the minimum admission requirements to be placed into the candidate pool for admission consideration, I am not guaranteed admission to the program.

Information Release
I authorize Minneapolis Community and Technical College and Augsburg University to exchange information as part of the dual admission program. I understand this release includes but is not limited to my application for admission, academic records and financial records at both institutions. The above information will be released with my full consent. I understand that the information that will be released is classified as private under the Minnesota Data Practices Act, Chapter 13 and/or the federal Family Education Rights and Privacy Act. I understand that by signing this informed consent form that I am authorizing Minneapolis Community & Technical College and Augsburg University to exchange information which would otherwise be private and not accessible to Augsburg. I understand that this authorization remains in effect from today through my graduation or my withdrawal from Minneapolis Community & Technical College. It will be necessary to send a written letter to revoke this authorization.

SIGNATURE REQUIRED: ___________________________________________  Date: __________________

The Nursing program at Minneapolis College is approved by the Minnesota Board of Nursing and is accredited by the Accrediting Commission for Education in Nursing (ACEN, http://www.acenursing.org), 3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326.

Minneapolis Community and Technical College is committed to a policy of nondiscrimination in employment and education opportunity. No person shall be discriminated against in the terms and conditions of employment, personnel practices, or access to and participation in, programs, services, and activities with regard to race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or familial status. In addition, discrimination in employment based on membership or activity in a local commission as defined by law is prohibited.

This document can be made available in alternative formats to individuals with disabilities by calling Accessibility Resources Center at 612-659-6116 or accessibility@minneapolis.edu

1501 Hennepin Avenue | Minneapolis | MN | 55403 | 612-659-6200 | www.minneapolis.edu
Member of the Minnesota State Colleges and Universities