Scheduling Online Tutoring Appointments
Login to Navigate and select Appointments

My Appointments

Upcoming
Past

No upcoming appointments

Schedule an Appointment
Select a “Tutoring and Research” appointment.

Appointments Scheduling

What type of appointment would you like to schedule?

- Advising
- Tutoring and Research
- Counseling

Answer Next Question
What kind of tutoring do you need?

- Tutoring for a currently enrolled course, such as CHEM1020
- General tutoring, such as writing or study skills
- Meet with a librarian to discuss research methods
- Accuplacer prep, reading or math
- Software/web assistance
Appointment Scheduling

Please choose from the following options

- Math Tutoring
- Study Skills Tutoring
- Writing Tutoring

Options for non course-based tutoring. If you choose this option, skip to page 8 for further instructions.
Appointment Scheduling

What kind of tutoring do you need?

1. Tutoring For My Classes
2. Non Course-Based Tutoring
3. Library Research Help
4. Placement Test Prep
5. Computer Lab Application Support

Answer Next Question
Course-based tutoring dialog: First, select session length
Currently, all appointments are online using the Zoom platform, which is available free to students.
Select the day and time for your appointment.

Select a day and time.

Available Times

Before noon
09.00 AM 10.00 AM 11.00 AM

After noon

Continue to Next Step
(Optional) Enter comments here for the tutor

IMPORTANT: Verify email address. Appointment confirmation with link to virtual appointment will be sent to this address.
Steps for Online Tutoring

- Schedule an appointment through Navigate; if you experience any issues or concerns, please email the ASC (academicsuccesscenter@Minneapolis.edu).
- A Zoom link will be created for your appointment. This link will appear in an automated email that is sent when the link is added to the Navigate appointment record.
- Install Zoom before your appointment. Log in to D2L, open the Resources menu and select Zoom. Follow the instructions to install.
- Turn on computer or device speaker, microphone, and camera.
- The Zoom phone app can also be used; however, file sharing and virtual whiteboard will not be available.
- When it is time for your appointment, open the link from the Navigate.
- The session will be recorded, and a link to review your session will be emailed to you. Because of the recording, Zoom will request your permission when you enter the meeting.
Please contact the Academic Success Center with any questions, concerns, or issues.

• Email academicsuccesscenter@Minneapolis.edu
• Include your starID and the type of tutoring appointment you’d like, as well as 3 possible times (date/hour).