

2013–14 College Catalog Changes

7.3.2013

www.minneapolis.edu

The catalog is for informational purposes only and does not constitute a contract. The College makes every effort to ensure that this catalog contains complete and accurate information at the time of printing. However, circumstances may arise that require the College to change/correct existing policies, rules or course and program information. The College reserves the right to change, modify or alter any information in this catalog.

This correction document is to serve as official notification to the Minneapolis Community and Technical College of all changes, corrections, and/or additions to the 2013-2014 MCTC College Catalog and should be used in conjunction with the catalog.

Information in the document on the following pages supersedes the published paper and online 2013-2014 course catalog.

This document is available in alternative formats to individuals with disabilities by calling Disability Services at 612-659-6730 or Minnesota Relay Service at 711 or 1-800-627-3529 or emailing disability.services@minneapolis.edu.

Minneapolis Community and Technical College
1501 Hennepin Avenue | Minneapolis, MN 55403

612-659-6000

Minnesota Relay Service 1-800-627-3529

minneapolis.edu

MCTC is an equal opportunity educator and employer | Member of the Minnesota State Colleges and Universities system



Page #	Section/Topic	Noted Error	Correction
8	Office of Academic Affairs	Incomplete information	The office of Academic Affairs supports the educational mission of the college through developing academic programs and providing services to faculty and students. This includes: <ul style="list-style-type: none"> • Developing course curriculum, the course schedule and the catalog • Helping students arrange directed study and credit by exam and petitions for late registration or waiver of course requirements • Deans' Honor List <ul style="list-style-type: none"> o A student who completes 12 or more college-level credits in a semester with a semester GPA of 3.0 or higher will be included on the Deans' List. A letter of acknowledgement will be sent to each student on the list. Courses the student took pass/no credit, withdrew from, audited or didn't complete are excluded. • Hiring, orientating and evaluating faculty • Coordinating working groups such as Academic Council, Faculty Coordinators and Program Advisory Committees
11	MCTC Academies by Award Nursing/Allied Health	Missing program Herbal Studies Certificate	Herbal Studies Certificate
16	Registering for Classes	Exception: Addiction Counseling courses may only be repeated once, and the internships may not be repeated.	Exception: Addiction Counseling required program courses may only be repeated once, and the practicums may not be repeated.
21	MnTC Requirements Goal Area 3. Natural Sciences	A minimum of two courses in different disciplines, one a lab science.	A minimum of two courses in different disciplines, one course must have a traditional lab and the other course must have a traditional lab –or- <u>lab-like experience</u> .
25	FYST 1150	Not listed as meeting MnTC Goal Area 2	Course not listed. Meets MnTC Goal Area 2
53 & 214	A.A. with an Emphasis in Education	Second Semester: *BIOL 1100 or 1120 or 1160.	*MnTC Goal Area 3: Natural Sciences Choose any course from MnTC Goal Area 3.
53 & 214	A.A. with an Emphasis in Education	EDUC Elective Credits	2.00-3.00 Credits
54 & 215	A.A. with an Emphasis in Education	Third Semester: *CHEM 1140	*MnTC Goal Area 3: Natural Sciences. Choose any course from MnTC Goal Area 3. Choose a different discipline.
54 & 215	A.A. with an Emphasis in Education	MnTC Goal Area 3: Students must complete at least two courses from two different disciplines, and at least one course must include a lab science from MnTC Goal Area 3.	* MnTC Goal Area 3: Students must complete a minimum of two courses in different disciplines. One course must have a traditional lab and the other course must have a traditional lab –or- lab-like experience.

Page #	Section/Topic	Noted Error	Correction
70	A.S. Addiction Counseling	PHIL 1171 satisfies Goal Area 7	PHIL 1171 satisfies MnTC Goal Areas 6 and 9 .
113, 116, 120, 124, 128	Cinema Programs all	Recommended General Education Courses Listing. GLOS 1152	AMST 1152
119	Cinematic Visual Effects A.S.	This program requires that you complete a first-year Core Curriculum Cinema Production Certificate before choosing the Cinematography major in the second year.	This program requires that you complete a first-year Core Curriculum Cinema Production Certificate before choosing the Cinematic Visual Effects major in the second year.
120	Cinematic Visual Effects A.S.	General Education Courses "To earn the Cinematography..."	"To earn the Cinematic Visual Effects... "
149	Communication Studies Certificate	Missing CMST 1650	Added CMST 1650
164	Software Developer Diploma	Second Semester Course Listing: CMST 1000	Choose any course from MnTC Goal Area 1 other than ENGL 1110
176	Computer Support and Network Administration Diploma	Third Semester General Education: Choose one course from MnTC Goal Area 1 and one course from MnTC Goal Areas 7,8,9 or 10. Total Credits: 16.00	Third Semester General Education: Choose one course from MnTC Goal Areas 7,8,9 or 10. Total Credits: 13.00
186	Macintosh Support and Network Administration Certificate	General Education Courses "To complete the Linux Network... "	To complete the Macintosh Support and Network Administration Certificate, students are required to successfully complete either ENGL 1110 or CMST 1000.
187	Information Technology Fundamentals Certificate	General Education Courses "To complete the Database ... "	To complete the Information Technology Fundamentals Certificate , students are required to successfully complete either ENGL 1110 or CMST 1000.
196	Culinary Arts Certificate	"To complete the Culinary Arts Diploma, students are required to successfully complete six credits..."	To complete the Culinary Arts Diploma, students are required to successfully complete CMST 2012 and an additional six credits...
206	Early Childhood Education Department Page	First Paragraph: "MCTC's Child Development program..."	First Paragraph: "MCTC's Early Childhood Education program..."

Page #	Section/Topic	Noted Error	Correction
216	Education A.S. Degree	Second Semester HLTH 2255 Or EDUC Elective: Choose any EDUC course other than EUC 1400, EDUC 1500, EDUC 1800, EDUC 2350 or EDUC 2650	HLTH 2255 Or ECED 1215: Growth and Development for Educators
220-221	Electrical Construction and Technology	Minimum Writing Placements and ESOL Listening and Speaking. All other placements are correct.	Placement into ENGL 1110 or successful completion of ENGL 0900 or ESOL 0051. Placement into ESOL 0043 or completion of ESOL 0033.
230	Graphic Design: Print Media AAS	First Semester: GRPH 1540	WEBI 1416 is a First Semester course
230	Graphic Design: Print Media AAS	Second Semester ARTS Course	GRPH 1540 is a second semester course
230	Graphic Design: Print Media AAS	Second Semester WEBI 1416	GRPH 2101 is a second semester course
231	Graphic Design: Print Media AAS	Third Semester GRPH 2101	ARTS Course: Choose any ARTS course from MnTC Goal Area 6
235	Web and Interactive Media A.A.S. Degree	Second Semester wrong title WEBI 1811: Web Animation: Flash/Image Ready	Correct title is WEBI 1811: Web Animation and Interactivity
237	Web and Interactive Media Certificate	Second Semester incorrect title. WEBI 1811: Web Animation: Flash	Correct title is WEBI 1811: Web Animation and Interactivity
241-244	HVAC	Minimum Writing Placements and ESOL Listening and Speaking. All other placements are correct.	Placement into ENGL 1110 or successful completion of ENGL 0900 or ESOL 0051. Placement into ESOL 0043 or completion of ESOL 0033.
250 and 252	A.S./Diploma Human Services	"**Students who complete CMHW 1000 and 1015 ..."	"**Students who complete CMHW 1001 and 1016 ..."
279	Practical Nursing Diploma	NURS 1600 or GHHA 1300	NURS 1600 is required
279	Practical Nursing Diploma	First Semester: NURS 1200 and NURS 1250	NURS 1116 Medication Administration 2.00 Credits
287	Department Page Photography and Digital Imaging	Awards or Credentials You Could Earn: Dynamic Media Certificate	Digital Media Certificate

Page #	Section/Topic	Noted Error	Correction
355	CINE 2106: Commercial Cinematography	Grade Method missing	Must be taken A-F.
357-358	PROD 2103-2107	Grade Method missing	Must be taken A-F.
358	SCRN 2103: Script Analysis and Structure	Course Description	This course focuses on mastering the dramatic narrative structure through a combination of lectures, scene rewrites from movies, location scenes and analysis of professional screenplays with detailed comparison to the produced movies. You will analyze two professional scripts and one short student script, rewrite several scenes from produced features and develop two scripts based on visited locations.
359	SCRN 2104: Writing Nonfiction Scripts	Course Description	This course introduces you to the nonfictional forms and structures in screenwriting: documentaries, television shows, industrial, corporate videos, educational and training movies, commercials, news, and other programs from the alternative markets. You will research, develop and complete several short non-fictional scripts: a documentary, three commercials and one Public Service announcement.
380	CNEL 2110: Introduction to Solar Photovoltaics	Grade Method missing	Must be taken A-F.
398	GRPH 2125: Digital File Preparation and Management	Grade Method missing	Must be taken A-F.
399	GRPH 2550: Portfolio Prep/Exhibit	Course Description	This course covers the skills of refining and adapting artwork for cohesiveness and inclusion in a professional portfolio. You will demonstrate advanced creative and production skills as related to your individualized course project in order to produce a professional design portfolio and capstone show. You will collaboratively implement and participate in the planning, organization and execution of a program-wide exhibit and final program portfolio website.

Page #	Section/Topic	Noted Error	Correction
400	WEBI 2644: Internship	Credits and Course Description	3.00 Credits (Int.) The web design/ animation/interactive media internship is an opportunity for supervised work experience that provides an important practical knowledge as well as a useful link to the job market. You will obtain an internship site that supports your special areas of interest and provides opportunities to interact with professionals in their working environment. The internship requires 120 hours of residency in a web or an interactive media department, or organization producing web sites or interactive media for the web, smart phones or other web devices. Other industry related companies may qualify pending approval by the internship coordinator.
402	HLTH 1173: Healthy Strategies for Weight Management	Grade Method missing	Must be taken A-F.
407	HVAC 2640: Introduction to Solar Thermal Systems	Grade Method missing	Must be taken A-F.
446	PHIL 2181: Social Ethics	Grade Method missing	Must be taken A-F.
460	PSOM 1100: Fundamentals of Polysomnography	Grade Method missing	Must be taken A-F.
461	PSOM 1650: Internship 1	Grade Method missing	Must be taken Pass/Fail.
464	READ 0200: Reading 2	Course Description	This course covers the skills needed for success in sophisticated technical programs or in some liberal arts courses. You will learn strategies for maintaining concentration on long textbook assignments and improving comprehension when reading challenging texts and manuals that contain complex information and unfamiliar vocabulary. You will also learn how to remember what you've read and to demonstrate knowledge adequately on assignments, projects and tests. Must be taken Pass/No Credit.
464	READ 1300: Critical Reading of Academic Texts	Grade Method missing	Must be taken A-F.