



GRADUATE MINNESOTA Scholarship Guidelines and Application

Guidelines

- The intent of the Graduate MN scholarship is to provide incentive to students who have earned college credit, stopped out for some reason, and wish to return to school and complete a certificate, diploma, or degree.
- Scholarship eligibility will be determined based upon your graduation plan and how it demonstrates your motivation and readiness to complete an award.
- Scholarships are for the actual cost of tuition, fees, and textbooks and required course materials up to a maximum of \$1500. Scholarships are typically split into two \$750 awards over the course of one school year, although exceptions may be made for students who only have one semester to complete.
- If you intend to complete a certificate program, it must be 30 credits or more to qualify for a Graduate MN scholarship.
- You must complete the entire application form, including the graduation plan.
- If you qualify for the Graduate MN scholarship, you will receive an award letter which allows you to hold your spot in classes beyond the payment deadline.
- The cost of your classes and any textbooks/required course materials charged at the MCTC Bookstore will be incurred on your student account. You are responsible for any costs that exceed your scholarship or other forms of financial aid.
- This scholarship application includes permission to release information to Graduate Minnesota funders and the MnSCU Office of the Chancellor.

Scholarship Application Deadlines

- Summer 2012: April 26, 2012
- Fall 2012: July 23, 2012

How to Get Started

1. Apply for admission to MCTC.
 - a. If you are returning to MCTC, you will apply for readmission using the form found at www.minneapolis.edu/Admissions/How-to-Apply/Returning-Student.
 - b. If you are transferring from another college or university, you will apply for admission using the online application found at www.minneapolis.edu/Admissions/How-to-Apply/Transfer-Student. You must also pay the \$20 application fee and complete the transfer student orientation process.
2. Complete the Graduate Minnesota Application and Graduation Plan. This may include requesting unofficial transcripts to help with your Graduation Plan. If you are a returning student to MCTC and need assistance determining which classes you have yet to complete, you may make an appointment with an Academic Advisor – see www.minneapolis.edu/Student-Services/Counseling-and-Advising-Services/Academic-Advising-Services to learn more.
3. If you attended another college/university since you last attended MCTC, have an *official* transcript sent to the Office of the Registrar so that it can be evaluated. If the college/university you attended was a MnSCU school you do not need to have an official copy sent to MCTC as we are able to access your MnSCU transcript electronically. MCTC will evaluate your transcript after an official copy has been received *and* you have registered for classes at MCTC.
4. If you plan to enroll in a career or technical program, you'll have to be accepted to the program as well as the college. Some career or technical programs require certain scores on the placement tests or have limited enrollment – see <http://www.minneapolis.edu/Admissions/Admission-Requirements/Program-Requirements> to learn more.
5. Determine if you'll need to take the placement tests for admission to your chosen program. Readmitted or transfer students may be exempt from the placement tests – see www.minneapolis.edu/Admissions/Placement-Tests/Testing-Exemptions to learn more.
6. Explore or apply for financial support, including federal/state financial aid, scholarships offered by MCTC or others, and employer reimbursement programs – see www.minneapolis.edu/Paying-for-College/Financial-Aid to learn more.

Completed applications/ graduation plans may be submitted by mail or email to:

Victoria Lauing
Minneapolis Community & Technical College
Continuing Education & Training
1501 Hennepin Ave
Minneapolis, MN 55403
Victoria.Lauing@minneapolis.edu
612.659.6509

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Name		
Address City, State, Zip		
Email		
Phone		Check one: <input type="checkbox"/> Cell <input type="checkbox"/> Day <input type="checkbox"/> Evening

Are you currently employed?

If yes, what industry/field of work?

What is your intended program of study at MCTC and how/why did you choose it?

Describe the issues that have interfered with your ability to complete your degree plans in the past. What changes or new strategies have led you to making another attempt?

What are your career goals?

MCTC has my permission to release the above information to Graduate Minnesota funders and Program Administrators at Minnesota Colleges and Universities Office of the Chancellor. This information is shared only in order to evaluate our efforts to encourage degree completion and to help us better provide educational services and opportunities.

Signature

Date



GRADUATE MINNESOTA Graduation Plan

The goal of the Graduation Plan is to help you consider the variety of factors involved in your successful completion of a degree program at MCTC. These factors include the courses/credits you might have already completed, the courses you have yet to take for your chosen major, the timeframe you'll need for completing your degree requirements, and your financial resources. Like any significant life decision, asking yourself these questions and developing a plan before you begin is a key strategy for reaching your goals.

Refer to MCTC College's Catalog (www.minneapolis.edu/academics/collegecatalog.cfm) for the requirements for your intended program of study.

Name	
Intended Program of Study	

- Do you plan to attend Full-time or Part-time?
- Number of credits to complete: _____ A.A./A.S./A.A.S. Degree _____ Diploma _____ Certificate*
*The Graduate Minnesota scholarship is only available for certificate programs of 30 credits or more.
- List previously earned courses and credits that you believe might apply toward your current college goal, including those completed at other institutions. Note that this exercise is for planning purposes only – you must provide official transcripts from previously attended institutions in order for those credits to be evaluated for transfer to MCTC. Attach an additional sheet if necessary.

Name of Course	Institution	Month/Year Completed	Credits Earned
Total of previously earned credits that may apply to chosen program:			

4. List courses you need to complete at MCTC to reach your college goal, and in which term you plan to take them (fall, spring, summer). Attach an additional sheet as necessary.

Term 1:	credits	Term 2:	credits	Term 3:	credits
Total:		Total:		Total:	

Term 4:	credits	Term 5:	credits	Term 6:	credits
Total:		Total:		Total:	

5. Cost Calculator: Enter the total number of credits and courses you'll need to complete for your degree in order to determine the total estimated cost of reaching your college goal.

Total # of Credits		x Estimated Tuition/Fees (\$173/credit*)		= Total	
Total # of Courses		x Estimated books/materials		= Total	
TOTAL COST ESTIMATE					

*Some online courses and career programs have different rates. Contact the Financial Aid Office for more information.

6. List possible financial resources to cover your estimated costs.

Source	Amount
Graduate Minnesota Scholarship	\$1500
Other Scholarships	
State/Federal Financial Aid	
Personal resources/savings	

MCTC Staff Review/Notes: