

The Center for Criminal Justice and Law Enforcement Professional Licensing Program

Administered by Minneapolis College
on behalf of a consortium of Metro Area Colleges:

Century College
Inver Hills Community College
Minneapolis College
Normandale Community College
North Hennepin Community College

ABOUT THE PROGRAM

The Law Enforcement Program at the Center for Criminal Justice and Law Enforcement (CCJLE) prepares students for careers in law enforcement through one of two educational tracks:

- the Associate in Science in Law Enforcement degree, or
- the Law Enforcement Certificate Program.

Both tracks deliver training through a combination of traditional academic studies combined with rigorous skills-development components.

THE A.S. DEGREE IN LAW ENFORCEMENT

The degree program is designed for students beginning their college experience or who have some college credits but have not yet earned a degree. Students in the associate degree track will be required to complete a balanced educational curriculum including liberal arts courses in the areas of English, speech, political science, sociology, psychology, and physical education.

Students are required to complete nine (9) prerequisite courses with a grade of "C" or better and a cumulative GPA of 2.5 on a 4.0 scale in the nine (9) prerequisite courses prior to enrollment in the law enforcement program's "Professional Licensing Program" offered at CCJLE. Applicants must have a cumulative college G.P.A. of at least a 2.0 on a 4.0 scale.

Students may complete the required general distribution courses (including the nine (9) prerequisite courses) and receive their degree at any of the consortium colleges and should contact their school of choice for details.

THE CERTIFICATE PROGRAM IN LAW ENFORCEMENT

Students who already have earned an associate or bachelors degree from a Minnesota POST accredited college or university in Law Enforcement or Criminal Justice are eligible to apply for admission to the four "Professional Licensing Program" theory-based courses.

Students who already have earned an associate or bachelors degree from any other regionally accredited college or university in or outside the State of Minnesota in any discipline must complete the nine (9) prerequisite courses prior to enrollment in the four "Professional Licensing Program" theory-based courses. Students may request an evaluation of their college work to determine if their previous coursework may be equivalent and acceptable for the licensing program prerequisite courses.

THE "PROFESSIONAL LICENSING PROGRAM":

The "Professional Licensing Program" consists of two separate educational components totaling 21 credits:

1. Four (4) theory-based courses, and
2. A practical skills-development course.

The courses introduce students to law enforcement theories and techniques, and help them develop the mental and physical skills needed to assume entry-level positions as licensed peace officers in Minnesota.

Once accepted into the "Professional Licensing Program" students will register and pay for the courses through Minneapolis College.

The "Professional Licensing Program" courses are offered at the CCJLE site, currently located in the Energy Park area of St. Paul.

The theory-based courses:

- LAWE 2225 Criminal Investigation **3 credits**
- LAWE 2230 Legal Issues in Law Enforcement **3 credits**
- LAWE 2231 MN Criminal and Traffic Codes **3 credits**
- LAWE 2240 Patrol Operations **3 credits**

The practical, skills-development course:

- LAWE 2299 Law Enforcement Integrated Practicum **9 credits**

Students must earn a minimum of a "C" grade in each of the "Professional Licensing Program" courses.

Students are encouraged to take all four theory-based courses in one semester. They may be spread out over several semesters with prior approval of the director.

Students must complete the practical, skills-development course in one semester. Students must earn a minimum of a "C" grade in each of the 1st semester theory-based courses before they will be allowed to enroll in the Law Enforcement Integrated Practicum. A minimum of a "C" grade must also be earned in the Practicum to successfully complete the program.

To help facilitate individual student schedules, the theory-based courses are offered in a cohort model. Students will indicate a cohort preference, but are not guaranteed that placement. The CCJLE will offer morning, afternoon, and evening cohorts of the theory-based courses each semester. The practical, skills-development course is offered in a cohort model as well. The CCJLE will offer a morning and evening cohort, and an accelerated day program cohort each semester.

ADMISSION TO THE "PROFESSIONAL LICENSING PROGRAM:"

Admission to the law enforcement "Professional Licensing Program" requires applicants to meet certain academic and POST licensing requirements. To qualify for admission, applicants must meet the following:

I. Admission to the Four (4) Academic, Theory-Based Courses.

1. Applicants to the theory-based courses of the "Professional Licensing Program" must complete the following nine prerequisite courses, or their equivalent, with at least a "C" grade (2.00 on a 4.00 scale) in each course and a cumulative GPA of 2.50 in the nine prerequisite courses. The prerequisite courses are (Minneapolis College course titles):

- College English I
- College English 2
- Introduction to Criminal Justice
- Introduction to Sociology
- Police and Community
- Juvenile Justice
- American Minority Relations
- Family Violence
- Applying Psychology

First Responder (EMS Regulatory Board-Approved) is not required for admission to the "Professional Licensing Program." Proof of First Responder is required before a student can take the POST Licensing Examination.

2. Applicants must have a cumulative college G.P.A. of at least 2.0 on a 4.0 scale.
3. Students may apply for admission to the "Professional Licensing Program" theory-based courses during the semester in which they will complete the above prerequisites (or the equivalent). See a college counselor for the course titles and numbers at each consortium campus.
4. US citizenship is not required for admission to the "Professional Licensing Program," however applicants must be United States citizens before being hired by a law enforcement agency.
5. Applicants may not be convicted of a crime that would prohibit them from being admitted to the law enforcement program under the rules of the Minnesota Board of Peace Officer Standards and Training (POST). Contact the POST Board at 651-643-3060 or their web site: www.post.state.mn.us/ for a list of current Criminal Conviction Standards.
6. Persons who are prohibited by State or Federal law from possessing a firearm are not eligible to apply.
7. Students who meet the above criteria may request an application packet by calling the CCJLE at 651-999-7600. Applications are accepted for courses beginning each Fall and Spring semester.
8. Applicants who complete the application materials by the prescribed deadline for each semester and who meet admission criteria 1-6 will be considered eligible for admission to the theory-based courses of the Professional Licensing Program.
9. If the number of eligible applicants exceeds the space available in the program, applicants meeting all admission requirements by the posted deadline(s) will be selected for admission in the following order:
 - a. Applicants with admission preference certification from a chief law enforcement officer (police chief or sheriff) in Minnesota.
 - b. Applicants who are AS Law Enforcement degree candidates from a consortium school.
 - c. Applicants who have already earned a degree prior to application.
 - d. Applicants who are enrolled in, but have not completed all prerequisite courses.

Students will be selected for admission from the above categories using a random selection process. Applicants receive one chance in the random selection process. Applicants with a GPA of 3.50 (on a 4.00 scale) or higher in the nine prerequisite courses will receive one additional chance. Applicants who met all admission requirements in a previous application process, but were not selected for admission will receive one additional chance. The maximum number of chances an applicant can receive is three (3).

II. Admission to the Practical, Skills-Development Course:

1. Students may be conditionally admitted to the "Professional Licensing Program" practical, skills-development component during the semester in which they will complete the four theory-based courses. Students must earn a "C" grade (2.00 on a 4.00 scale) in each of the four academic, theory-based courses, or they will not be admitted to the practical skills development course.
2. Students who are conditionally admitted to the practical, skills-development course will be required to have a licensed physician and licensed psychologists certify their participation in the law enforcement skills-development course will not pose a serious threat to the health or safety of themselves, other students, staff members, or the public.
3. Skills students must possess a valid driver's license at the time of admission to the practical, skills-development course and must maintain a valid license throughout the program.

TUITION, COURSE FEES, AND OTHER EXPENSES:

"Professional Licensing Program" tuition rates are higher than the community college per credit rate. The higher tuition rates cover the added expenses of instruction and providing practical, hands-on experiences. Tuition and student fees for the 2008-2009 school year for law enforcement courses at CCJLE are \$220.06/credit. Students admitted to the program who have not attended Minneapolis College in the past will be assessed a \$20.00 application fee. An additional fee for the St. Cloud driving school (\$480.00) is assessed to all students registering for LAWE 2299, Law Enforcement Integrated Practicum. Student financial aid is available through the Minneapolis College Financial Aid Office. For more information, call the MCTC Financial Aid Office at 612-659-6240.

Students enrolled in the theory-based courses will be required to purchase and wear a class uniform (dark slacks, white oxford shirt). Students enrolled in the practical, skills-development course will be required to purchase defensive tactics uniforms (sweat shirt, sweat pants, gym shorts, T-shirt), duty belts and accessories, as well as the class uniform.

POST LICENSING EXAMINATION

Students who complete the Law Enforcement A.S. Degree or Certificate program and have paid all tuition and fees will be eligible to take the POST Licensing Exam necessary to be considered for full-time employment with any of Minnesota's state, county, or municipal law enforcement agencies.

METRO AREA COLLEGE CONSORTIUM

Century College	651-779-3200
Inver Hills Community College	651-450-8500
Minneapolis College	612-659-6000
Normandale Community College	952-487-8201
North Hennepin Community College	763-424-0702

Minneapolis College's Center for Criminal Justice and Law Enforcement is a consortium of five Minneapolis/St. Paul metropolitan area community colleges of the Minnesota State College and University (MnSCU) system. These colleges include Century College, Inver Hills Community College, Minneapolis College, Normandale Community College, and North Hennepin Community College. Students enrolled in law enforcement degree programs at any of the above colleges will take their general education/prerequisite courses at their home college, then attend CCJLE for the Professional Licensing Program. The twenty-one (21) credits earned in the Professional Licensing Program will be transferred back to their home college and applied toward their degree requirements. In addition, eligible students who have already earned a degree from a regionally accredited college are admitted to the licensing program on a space available basis.

CCJLE is an accredited provider of the Professional Peace Officer Education program required by the Minnesota Board of Peace Officer Standards and Training (POST). Students who complete CCJLE's professional Licensing Program will be eligible to take the POST peace officer licensing examination. Passing this examination is required to be considered for full-time employment with any Minnesota state, county, or municipal law enforcement agency.

The Center for Criminal Justice and Law Enforcement (Minneapolis College) is located at 1380 Energy Lane in St. Paul. Energy Lane is approximately 1/2 mile east of Snelling Avenue and 1/2 mile west of Lexington Parkway on Energy Park Drive. Once you turn onto Energy Lane, take the first right (at the mailboxes) and the College will be located on your left.

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The information contained in this brochure is subject to change without notice, but is accurate as of July 2008.