

Authorization for Operation of Powered Industrial Trucks

This form is to be completed by a Minneapolis Community and Technical College employee who is seeking approval to operate a Powered Industrial Truck. After the employee completes the form, the employee is to forward to the person's Supervisor for review and approval. After completing it the Supervisor forwards the form to the Responsible Party. Note: This form is *not* an authorization to operate the powered industrial truck. ***Please Print***

Name of Employee _____

Office Telephone _____ Email _____

Position _____

Name of Supervisor _____

I am seeking to be authorized to operate (please check)

- Fork Lift
- Electric Jack
- Both

At the following facility (please circle): Hennepin Ave. Campus, Eden Prairie Campus, Transportation Center because (please state reasons for seeking this approval)

Signature of _____ Date _____
Employee _____

To be completed by Supervisor:

I acknowledge the operation of a Powered Industrial Truck is listed in the above named person's position description and there is a business need for this person to operate the above equipment. I authorize the above named person to operate the above Powered Industrial Truck.

Signature of _____ Date _____
Supervisor _____

To be completed by Responsible Party:

I authorize the above named person to operate the above Powered Industrial Truck.

Signature of Responsible Party _____ Date _____