

## Application for Readmission

Please complete and return the following application for readmission form by mail or in person to: Student Services, Minneapolis Community and Technical College, 1501 Hennepin Avenue, Minneapolis, MN 55403.

Once your application has been received and reviewed, you will be contacted regarding your next steps. Students that have any prior holds or suspensions on their record may need to meet additional requirements in order to be readmitted and enroll at the college. Admission to MCTC does not guarantee enrollment in a career/technical program. A student's academic record and placement test results must meet the program's requirements. Refer to the college Catalog or contact the Admissions office regarding specific career/technical program requirements. Additional admission requirements and application deadlines are required for admission to the following: Air Traffic Control, Cinema Division, Law Enforcement, Nursing and Nursing Mobility. International students should contact the International Admissions Advisor and complete the International Admissions process.

Have you previously applied to or attended Minneapolis Community and Technical College (MCTC), Minneapolis Community College, or Minneapolis Technical College?  Yes  No If NO, you will need to complete the general admission process to the college.

If YES, please list the last date attended \_\_\_\_\_ Are you a current Metropolitan State University student?  Yes  No

## Personal Data

**PLEASE PRINT CLEARLY.** Please answer all questions on this application. If you do not, your readmission to the college will be delayed. Items in this section will be used for identification and to determine readmission. Items will also be used for advising and counseling, course placement, financial aid decisions, and institutional research. The Admissions office does not accept faxed applications.

Student ID# \_\_\_\_\_  I do not remember

\_\_\_\_\_  
Name (Last, First, Middle)

\_\_\_\_\_  
Name used in high school records or other education records and transcripts if different from above (Optional - Last, First, Middle)

\_\_\_\_\_  
Social Security Number

*Providing your social security number is voluntary. If you do not provide this number, your application will still be processed. Without this information, there may be a delay in your ability to receive financial aid, to obtain your Personal Identification Number (PIN) or to register for classes.*

\_\_\_\_\_  
Permanent Address (Street, House/Apartment Number, PO Box/Rural Route) City State Zip Code County

\_\_\_\_\_  
Home Phone Business Phone E-mail Address

Are you a resident of Minnesota?  Yes  No If yes, how long? \_\_\_\_\_ years \_\_\_\_\_ months If no, what state are you a resident of? \_\_\_\_\_

Are you a U.S. citizen?  Yes  No If no, type of visa: \_\_\_\_\_ Permanent Resident (if applicable):  Refugee  Asylee  Permanent Resident (Green Card)

*(International students and non-immigrants must complete international application form.)*  Other: \_\_\_\_\_

## Admissions Data

Name of program/major or curriculum you plan to follow (e.g. Liberal Arts, Construction Electricity, Nursing).

\_\_\_\_\_  
Program of interest  Undecided about program of study

**It is important that you read the MCTC Catalog for additional admission and program requirements for your program.**

**NOTE:** If you have been arrested, charged or convicted of any criminal offense, you should investigate the impact that the arrest, charge or conviction may have on your chances of employment in the field you intend to study or on your ability to obtain federal, state, and other higher education financial aid.

What is your current educational intent at MCTC?  Complete courses, but not a degree (not eligible for financial aid)  Earn associate degree (two-year)

Earn associate degree (two-year) and transfer  Earn certificate  Earn diploma

What term do you intend to begin taking courses? (check only one and indicate the year)

Fall Semester \_\_\_\_\_  Spring Semester \_\_\_\_\_  Summer Session \_\_\_\_\_  
(August-December) (January-May) (June-July)

Do you plan to attend:  Full-time (12 or more credits)  Part-time (11 credits or less)

## Educational Data

List high school graduation date: \_\_\_\_\_ month \_\_\_\_\_ year

Do you have a high school diploma?  Yes  No

If no, do you have a GED?  Yes  No Date GED received: \_\_\_\_\_ month \_\_\_\_\_ year

If you do not have a high school diploma or GED, contact the MCTC Admissions office at 612-659-6200 regarding our Ability to Benefit program.

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High School Attended	City	State	Zip Code
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Are you currently in high school?  Yes  No

If so, are you a high school student planning to take college courses under the Minnesota PSEO program (Post-Secondary Enrollment Option)?

Yes  No If yes, please contact your high school counselor and the MCTC Admissions office at 612-659-6200 for a PSEO Application.

List any other post-secondary institutions attended regardless of grades or academic standing. (Official transcripts from each institution attended must be sent directly to the MCTC Registrar's office. The Financial Aid office will require unofficial transcripts for all students applying for aid.)

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College/University/Institution	City	State	Dates of Attendance	Degrees Earned or # of Credits
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## Request for Confidential Information

Providing the following information is voluntary. This information will assist Minneapolis Community and Technical College and the Minnesota State Colleges and Universities (MnSCU) in evaluating student recruitment and retention policies; it will not be used as a basis for admission.

Gender:  Male  Female

Are you Hispanic or Latino (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture, regardless of race)?

Yes  No

Racial background (select one or more)

- American Indian or Alaska Native - A person having origins in any of the original peoples of North and South America (including Central America) who maintains cultural identification through tribal affiliation or community attachment.
- Asian - A person having origins in any of the original peoples of the Far East, Southeast Asia or the Indian subcontinent.
- Black or African American - A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White - A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

What is the highest level of education for your parent(s)/guardian(s)? Please respond for the parent(s), step-parent(s), adoptive parent(s), or guardian(s) who raised you. Check only one box for each parent/guardian.

Parent/Guardian #1

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> No high school diploma          | <input type="checkbox"/> High school diploma         | <input type="checkbox"/> Some college        |
| <input type="checkbox"/> Two-year college degree/diploma | <input type="checkbox"/> Bachelor's degree or higher | <input type="checkbox"/> Not sure/don't know |

Parent/Guardian #2

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> No high school diploma          | <input type="checkbox"/> High school diploma         | <input type="checkbox"/> Some college        |
| <input type="checkbox"/> Two-year college degree/diploma | <input type="checkbox"/> Bachelor's degree or higher | <input type="checkbox"/> Not sure/don't know |

## Signature (required by all applicants)

All of the information included is true and complete to the best of my knowledge. I understand that misrepresentation of application information is sufficient grounds for canceling admission.

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Applicant's Signature

Date

## Privacy Notice

MCTC is asking you to provide information which includes private and/or confidential information under state and federal law. MCTC is asking for this information in order to process your application. You are not legally required to provide the information MCTC is requesting; however MCTC may not be able to efficiently process your application if you do not provide sufficient information. With some exceptions, unless you consent to further release of private information, access to this information will be limited to school officials, including faculty who have legitimate educational interests in the information. Under certain circumstances, federal and state laws authorize release of private information without your consent:

- to other schools in which you seek or intend to enroll, or are enrolled, if you are first notified of the release;
- to federal, state or local officials for purposes of program compliance, audit or evaluation;
- as appropriate in connection with your application for, or receipt of, financial aid;
- to your parents, if your parents claim you as a dependent student for tax purposes;
- if the information is sought with a subpoena, court order, or otherwise permitted by other state or federal law, and
- to an institution engaged in educational research or an accrediting agency.

Minnesota State Colleges and Universities abide by the provisions of Title IX, federal legislation forbidding discrimination on the basis of sex and by all other federal and state laws regarding equal opportunity.

MCTC will not discriminate against any person because of race, color, creed, religion, national origin, gender, disability, age, marital status, sexual orientation, or status with regard to public assistance or membership in a local commission. MCTC is an equal opportunity educator and employer.

Upon request, this application can be made available in an alternative format by calling Disability Services at 612-659-6730 (voice) or 612-659-6731 (TTY).